# Giving and Receiving Feedback

#### **Feedback**

- Prepare feedback from a place of growing your peer
- Think about behaviors (words, actions) that had an impact on you (positive or negative)
- List those behaviors. Be specific.
- How did those behaviors impact you? Be specific.

#### **Delivering Feedback**

#### When delivering feedback:

- List behaviors (actions/words) of theirs that have had an impact on you. Be specific.
  - These behaviors can be seemingly small or simple in their own, and yet have had an impact on you.

- What is the impact that their behavior had on you?
  Steer clear of ascribing intent.
  - Ascribing intent looks like -- When you did or said X, it makes me think you Y; avoid delivering feedback that takes on this form.
  - Instead, focus on the impact their behavior has on you -- When you did or said X, it makes me feel Y; this ensures that you are keeping feedback on your side of the net.

• Give them space to reiterate what they heard. If they do not, gently ask them to share what they heard.

### **Receiving Feedback**

- Receiving feedback can feel hard! Practice techniques to receive feedback.
  - In the moment, resist any urge to formulate a response to their feedback.
  - Instead, focus on what your teammate is telling you, so that you can repeat back what you heard.

- Take a stab at repeating what you heard. "What I heard is that when I did or said X, it made you feel Y".
- If you find that they are ascribing intent, steer them to talk about the impact that your actions/words had on them.
  - "I hear you speaking to what I might be thinking or trying to do, can you instead share what you were feeling in that moment to help me understand?

## Things to think about while giving and receiving feedback...

- What did you learn about yourself? What did you learn about your teammates?
- What, if anything, might you modify about your behaviors when working in a team?

- What did you find most challenging when giving feedback? When receiving feedback?
- What did you find easier than you anticipated when giving feedback? When receiving feedback?