Team: ___________________________________

Please give us your honest evaluation of your Field Session team. The Comments fields are optional, but will help us evaluate the team’s performance and provide valuable feedback to the students. Positive feedback as well as constructive criticism are encouraged.

Evaluate communication skills

The frequency of communication with the students was:

A. Adequate and efficient
B. Sufficient
C. Somewhat sufficient
D. Not sufficient, needs work

The tone and style of communication from the students was:

A. Excellent
B. Good
C. Fair
D. Poor, needs work

Students showed up on time for all meetings. True / False

Students came to meetings prepared, took notes, and asked meaningful questions. True / False

Comments about student communication:
**Evaluate the final deliverables**

The final product, based on the agreed upon scope (not the original project description):

A. Exceeds required functionality
B. Provides all required functionality
C. Includes most but not all of the required functionality
D. Is missing significant functionality

The product design (if evaluated):

A. Follows good design principles, will be easy to maintain and expand
B. Is a reasonable attempt given the time constraints
C. Is confusing or not well planned
D. I did not evaluate the design

The provided documentation (if evaluated):

A. Is clear and complete, will enable us to easily continue with this project.
B. Provides reasonable detail, will be useful.
C. Is minimal, not enough detail or is not organized well enough to be useful.
D. I did not review the documentation

The product was delivered as requested (e.g., installed at our site, delivered on a CD, pushed to a repository) as requested. True / False

Comments about the product or design:
**Individual evaluation**

Please evaluate the performance of individual students, based on your interactions (NOTE: since most of the work is not performed on-site, your feedback is only part of the evaluation):

A. All students appeared to participate on an even basis

B. The following students put in extra effort:

C. The following students did not participate as much as their teammates:

D. Did not observe, not able to comment.

Any final comments: